

## **PTA Planning Session minutes**

**Monday, 12/14/09**

**Location:** Gina's house

**Attendees:** Kathy Orlando, Keith West, Laina McGinnis, Becky Scherr, Nancy Laymon, Renee Ernst, Ginger Segala, Carmelita Taylor, Jill Alli, , Gina Simowitz, Colleen Pallozzi, Dana Coliano, Jocelyn Turner, Paula Shane, Lisa Solomon, Cheryl Merihew, Yvonne Madden

### **Introductions:**

**Laina called the meeting to order at 7:32 pm**

#### **Principal Update: Kathy Orlando**

- Thanks to Gina for hosting tonight!
- Ms Moore extended absence continues, trying to keep parents in the loop regarding switches with a letter that went out today.
- Spelling Bee @ 2:30 pm on Tuesday.
- Friday Flu Mist-187 students thus far, need more volunteers for Thursday and Friday. Hearing screening on Thursday, Flu mist on Friday.
- Progress reports go out Friday.
- February-math only Pick-a-Time, can contact teachers for other classes.

#### **Assistant Principal's: Keith West**

- We have been very lucky with great substitute teachers...especially with so much of the staff out due to illness.
- Q1 –currently analyzing data.
- Meeting with Ms Peters Friday re: walking program. Target is March 1<sup>st</sup>. Happens during recess, will need lots of volunteers. May call it “Walking Wednesday”
- For Donuts with Dads/Muffins with Moms, Be sensitive to the fact that some kids are without one or the other parent. Possibly use different verbage.

#### **Laina McGinnis:**

- Redistricting presentation by Joel Gallihue with HCPSS will be on Wed., Jan. 13, 7pm in the cafeteria
- Heating/AC media center- \$100 and \$165 for the cafeteria, turned down to 55 degrees 1 hour after school closes. The officers decided not to add heat for our meetings in the media center or for the redistricting meeting in January since we haven't budgeted for the item.
- There is a second form that PTA used to submit to add heat. So, heat and a/c, according to Chuck Parvis's office wasn't typically added in the past.
- Fees waved?- Brandy Valentine with HCPSS said no
- Staff gift idea binder is back-new info to be merged
- Book drive- possibly in January/February time frame

- Jen working hard on boxtops. Since the students are in need of new recess equipment, Jen Prox is working with Keith to get an order in by the end of the week. She just submitted forms today regarding four programs by which our school encourages learning, caring and sharing to get an additional 2000 bonus points. She completed one each for the Food Drive, School Supply drive, our Green School Initiative and the Holiday Bake Sale which benefitted The Childrens Home in Catonsville.
- \$620 from Campbells labels-may use toward gym equipment To be decided at January meeting.
- Breakfast w/ Dad's: Feb 25th and 26th, w/ Mom's: March 25th and 26th
- Carmelita-In Jan ,5th grade will have event and "International Night" on Wed., Feb. 3, 6-8pm.

**Renee Ernst:**

- Finalizing B&N art program for possibly Feb 9<sup>th</sup> (maybe March).
- Ethics- county level newsletter-teachers can't accept gift cards over \$25. It's ok to pool money b/c it is per family.

**Becky Scherr: Treasurer's Report /Budget status –see attachments below**

- Chick-fil-A posted \$488
- Total special events spent \$782 during reporting period, difference \$2,054
- Carry over to next year's secret shop.
- Reflections \$159
- Secret Shop only big event
- End of \$17, 329 cash balance, current \$20,491

**Ginger Segala**

- Line item in county budget, not necessarily every individual school...but certainly can.
- Furloughing people at central office, outlook grim for next year.
- Best Practice: Healthy Howard, Kathy Orlando wants to resubmit for one category.

**Gina**

- Bella Mia night may be able to happen next week.
- Chick-fil-A in January, and odd months through May.
- Another Eggspectations night coming up. Any time of the day.
- Uno's was not very easy to work with, that won't happen.

**Colleen**

- Save gift baskets for the silent auction.

**Carmalita**

- Who new 3<sup>rd</sup> grade team leader? Interviewing at this time.

**Laina closed the meeting at 8:10 pm.**

**Attachment from Becky Scherr: Budget December**

	11/17 to 12/14/09 Reporting Period	Total To Date	2009/2010 Approved Budget	
<b>Beginning Cash Balance</b>		<b>18,603</b>	<b>18,603</b>	
<b>INCOME</b>				
<b><u>Fundraising</u></b>				
Restaurant Nights (includes CFA)	488	1,245	2,000	
Silent Auction			11,000	net goal \$ 3,000
<b>Total Fundraising</b>	<b>488</b>	<b>1,245</b>	<b>13,000</b>	
E Scrip	13	847	3,200	
Market Day	83	686	2,000	
Membership Dues	35	1,715	1,750	
Charitable Contributions	56	1,916	1,500	
Amazon		145	100	
Box Tops		0	600	
Special Events - food/bev sales/donations			2,712	0
Secret Shoppe	3,674	3,674	1,566	net \$ 2,050
<b>Total Receipts</b>	<b>4,349</b>	<b>12,940</b>	<b>23,716</b>	
<b>EXPENSES</b>				
Cultural Arts		2,100	7,000	
Spring Fund Raiser		0	8,000	
<b><u>Special Events</u></b>				
Back to school picnic		1,525	775	net \$ 569
Hoe-down		2,149	775	net \$ 349
Bingo Refreshments		0	300	
Secret Shoppe	782	1,624	1,566	
Year-end Picnic		0	1,300	
Fifth-grade celebration		0	500	
Spirit Committee/Hospitality		67	650	
Dads and Moms events		0	1,000	

Bedtime Stories		0	250
Misc.		0	250
<b>Total Special Events - net</b>	<b>782</b>	<b>5,365</b>	<b>7,366</b>

**Staff Appreciation**

Teacher Allotments		1,396	1,500
Staff Events	246	341	1,300
Gift cards for cust/sec (6 cards)		0	300
<b>Total Staff Appreciation</b>	<b>246</b>	<b>1,736</b>	<b>3,100</b>

**PTA Programs**

Reflections	159	159	200
After-School Activities		0	125
Health & Safety		68	400
Special Needs		0	400
Walking Program		0	400
Misc.		0	100
<b>Total PTA Programs</b>	<b>159</b>	<b>227</b>	<b>1,625</b>

**PTA Support Fund**

Curriculum Support Activities		0	300
Grants to School		0	1,000
Scholarship		250	250
Homewood School		0	100
Backpacks for Success		0	100
Contingency Fund		0	1,240
<b>Total PTA Support Fund</b>	<b>0</b>	<b>250</b>	<b>2,990</b>

**Organizational Expenses**

State & National Dues		777	813
County Dues		170	190
Bonding Insurance		0	0
Liability insurance		179	179
<b>Total Organizational Expenses</b>	<b>0</b>	<b>1,126</b>	<b>1,182</b>

**Operating Expenses**

Box Tops		0	50
Supplies		93	300
Copying		0	150
Membership Committee		15	50
Kindergarten Registration		0	100
Contingency Fund		11	2,070
<b>Total Operating Expenses</b>	<b>0</b>	<b>118</b>	<b>2,720</b>

**Publications**

Student directory			125
Yearbook			50
<b>Total Publications</b>	<b>0</b>	<b>0</b>	<b>175</b>

**Known Commitments**

Sales tax for supply kits		129	160
<b>Total Commitments</b>	<b>0</b>	<b>129</b>	<b>160</b>

<b>Total Expenses</b>	<b>1,187</b>	<b>11,052</b>	<b>34,318</b>
<b>Net Income (loss)</b>	<b>3,162</b>	<b>1,888</b>	<b>(10,602)</b>
<b>Budget Carryover</b>	<b>3,162</b>	<b>20,491</b>	<b>8,002</b>

Balance per books, 11/16/09	17,329
Receipts	4,349
Disbursements	(1,187)
Balance per books, 12/14/09	20,491

**December 14, 2009  
Treasurer's Report**

**Budget Status**

**Income - significant items this reporting period**

- Chick-Fil-A night \$488
- Secret Shop brought in \$3,674 in receipts
- Bake sale (secret shop) made \$227
- Membership 245 members to date, 250 members budgeted

**Expenditures – significant items this reporting period**

- Secret Shoppe – spent \$782 on inventory for this period (\$1,624 to date) net profit from sale= \$2,069
- Staff appreciation \$246 spent on November conference dinner for teachers
- Reflections spent \$159 on copying/supplies/awards

**PTA PLANNING SESSION**  
**December 14, 2009**

1. Principal's Update – Kathy Orlando
2. Assistant Principal's Update – Keith West
3. President - Laina McGinnis
4. Vice Presidents' Reports – Renee Ernst
5. Treasurer's Report – Becky Scherr
6. Delegate's Report – Ginger Segala
7. Committee Reports

Upcoming Dates:

Fri., Dec. 18, Flu Mist Clinic for WoES students, 9:30am-1pm

**Wed., Jan. 13 – Redistricting Presentation at 7 pm in the cafeteria** – Joel Gallihue, Mngr. of School Planning for HCPSS, has offered to speak with us regarding the redistricting process, as well as, the impact on Worthington of the feasibility study being considered for the 2011-12 school year.

Monday, Jan. 4 - PTACHC General Meeting, 7:30pm

Tuesday, Jan. 26 – PTA Planning Session, 7:30pm

Thurs., Jan. 28 – Sharing Session, 7pm at Faulkner Ridge Center

*Looking ahead...*

Wed., Feb. 3 – International Night, 6-8pm

Fri., Feb. 5 – Family Bingo Night, 7-9pm

Wed., 2/10 & Thurs., 2/11- Parent / Teacher Conferences

Thurs., 2/18 – Bedtime Stories, 7-8:30pm

Thurs. 2/25 & Fri., 2/26 – Dad's Breakfast Events

